



AP ASSETS(UK)
LETTINGS & MANAGEMENT

Hong Kong

Melbourne

London



Service	Lettings Only	Lettings & Management
Up to date rental Valuation	✓	✓
Marketing	✓	✓
Accompanied viewings	✓	✓
Credit Checks/references	✓	✓
Right to rent checks	✓	✓
Negotiation of tenancy agreements	✓	✓
Arranging deposit registration*	✓	✓
Inventory and check-in*	✓	✓
Landlord Insurance	✓	✓
Insurance claims	✓	✓
Arranging property cleaning	✓	✓
Arranging furnishing packs*	✓	✓
Arranging EPC and Gas Safety Certificates *	✓	✓
Negotiation of contract renewals		✓
Property Inspections		✓
Key holder		✓
Transfer of utilities		✓

Arranging refurbishments, repairs and maintenance		✓
Liaison between landlord and tenant		✓
Negotiate deposit release		✓
Arrange service charges and ground rent payments ¹		✓
Assistance with tax legislation and forms ²		✓
Pay contractors on your behalf		✓

*These services may incur additional charges above the package

¹ Service Charges & Ground Rent can be deducted from rental payments and paid on behalf of landlords.

² AP Assets UK can assist landlords with completing Non-Residential Landlord (NRL) Tax Forms, Self-Assessment Tax Forms and guidance on UK tax legislation when submitting to HMRC, with our accountancy partners.